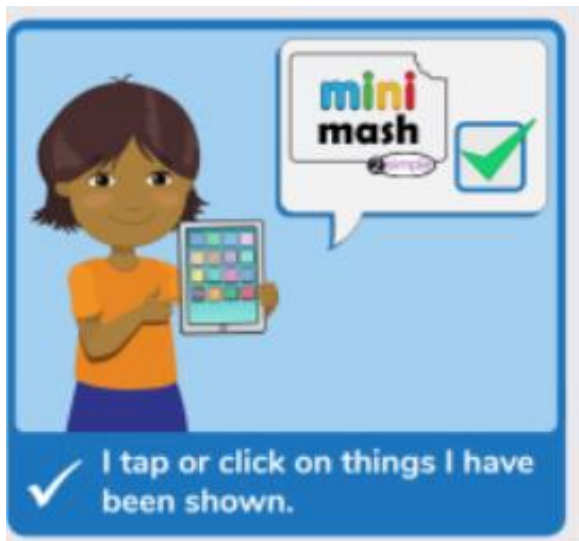


St Mary of the Angels Acceptable Use

Policy 2023



Signed by our class and our teachers too:

In Early Years, at St Mary's we are safe, we are sensible and we look after others and ourselves online.

St Mary of the Angels Acceptable Use

Policy 2023

This is how we stay safe when we use computers:



- I will ask a teacher or suitable adult if I want to use the computers / tablets
- I will only use activities that a teacher or suitable adult has told or allowed me to use
- I will take care of the computer and other equipment
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong



- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I know that if I break the rules I might not be allowed to use a computer / tablet
- I **KNOW** people online aren't always who they say they are
- I don't keep **SECRETS** or do **DARES AND CHALLENGES** just because someone tells me I have to
- I am **KIND** and polite to everyone as well as **SAFE** and **SENSIBLE**

Signed by our class and our teachers too:

In KS1, at St Mary's we are safe, we are sensible and we look after others and ourselves online.

St Mary of the Angels Acceptable Use
Policy 2023

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Policy 2023



This is how we are respectful and responsible online:

- I will only access computing equipment when a trusted adult has given me permission and is present - at home or at school.
- I will not deliberately look for, save or send anything that could make others upset.
- I will immediately inform an adult if I see something that worries me, or I know is inappropriate.
- I will keep my username and password secure; this includes not sharing it

- I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses and names.
- I will be careful with what I click on online I won't click on unexpected links or popups, and only download or install things when I know it is safe or has been agreed by trusted adults. Sometimes app add-ons can cost money, so it is important I always check.
- I will always use my own username and password to access the school network and subscription services such as the class page and Spelling Frame.
- In order to help keep me and others safe, I know that the school checks my files and the online sites I visit. They will contact my parents/carers if an adult at school is concerned about me.
- I will respect computing equipment and will immediately notify an adult if I notice something isn't working correctly or is damaged.



KS2: being safe and fair

T: Is it true?

H: Is it Helpful?

I: Is it Inspiring?

N: Is it Necessary?

K = Is it Kind?

- I will only communicate and collaborate online with people I already know and have met in real life or that a trusted adult knows about.
- I know new online friends might not be who they say they are and I am careful when someone wants to be my friend. Unless I have met them face to face, I can't be sure who they are. And know when to say no online.
- Before I share, post or reply to anything online, I will T.H.I.N.K.
- I understand that if I behave negatively, whilst using technology, towards other members of the school, my family will be informed and appropriate actions taken.

Signed by our class and our teachers too: